

Appendix F

From: Giving Support

Sent: 14 October 2019 17:53

To: Licensing <licensing@northampton.gov.uk>

Subject: Re: Notice of Determination - JUST GIVING SUPPORT - BREAST CANCER RESEARCH AID - REF EDRMS 71284 & 78901

Dear Louise

Thank you. Please let me know if I need me to send more documents. I attached copies of some licences we received for BCRA. Please find them in the attachment. I am also sending you the charity Trustees Report for 2018-19. Kind regards. Irina

On Mon, Oct 14, 2019 at 1:48 PM Licensing <licensing@northampton.gov.uk> wrote:

Good afternoon Irina, further to the correspondence below, I can confirm that we plan to present a report for consideration to the Licensing Committee meeting on the 12th November 2019.

This will include the application and updated details that we received in your application dated July 2019. Please confirm if you will be able to attend the meeting.

Kind Regards

Louise Faulkner
Licensing Team Leader
Northampton Borough Council
www.northampton.gov.uk/licensing

2019.10.08

From: Giving Support

Sent: 08 October 2019 11:14

To: Louise Faulkner <lfaulkner@northampton.gov.uk>;

Subject: Re: Notice of Determination - JUST GIVING SUPPORT - BREAST CANCER RESEARCH AID - REF EDRMS 71284 & 78901

Dear Louise

Please use our application of 17 July. We can give the charity up to 80% if your regulations require higher amount than 70%.

I planned to attend your meeting on 15 October. Unfortunately, I caught a very nasty virus on the last of my business travelling. I will send you copies of some licences (we have more than 200 at the moment) later in the week. I am very grateful for your assistance. Kind regards. Irina

On Sat, Sep 28, 2019 at 12:06 PM Louise Faulkner <lfaulkner@northampton.gov.uk> wrote:

Good morning Irina,

Further to your email correspondence below, I am just preparing a report to be presented to the Licensing Committee on the 15th October 2019, however I would just like to clarify the contents of your email which referred to an application that you submitted in August 2019.

The last application that we received from you was via [GOV.UK](https://www.gov.uk) on the 17th July 2019 and therefore if you can clarify that this was the last application that you are referring to? this application specifies that 70% will be going to the charity?

I intend to include the application dated the 17th July 2019 within my report and I shall also include the supporting documents that you submitted with the application and the additional documents that you sent via email.

Your clarification regarding the last application would be appreciated, if you are also able to kindly confirm if you will be able to attend on the 15th October 2019. In addition If you are able to send copies of any permits issued by other local authorities, this will be beneficial.

I am going on leave for the next two weeks, however my manager will be able to pick up any correspondence in my absence.

Kind Regards

Louise Faulkner
Licensing Team Leader
Northampton Borough Council
www.northampton.gov.uk/licensing

2019.09.04

From: Giving Support

Sent: 04 September 2019 20:17

To: Licensing <licensing@northampton.gov.uk>

Subject: Re: Notice of Determination - JUST GIVING SUPPORT - BREAST CANCER RESEARCH AID - REF EDRMS 71284

Dear Louise

I would be very grateful if you could present further our application for house to house collections for your colleagues determination on 10 September' meeting. We sent a new application in August 2019 that offers 75% to the charity. If you could use the new application it would be helpful. Our company started collections for Breast Cancer Research Aid in January 2017. The charity was not well known, however, we managed to fundraise £41,136.00 in 2017. We signed a new contract with the charity in December 2017 aiming at minimum £50,000 per calendar year. We fundraised £51,653.11 in 2018. I asked the charity Trustees to confirm these amounts. The total amount we fundraised in

2017 - £58,635
expenses £17,499
charity £41,136

2018 - £75,567.42
expenses - £23,920.31
charity - £51,653.11

I am sending you our company's accounts for 2017 and 2018 as requested.
Kind regards. Irina

2019.07.29

From: Giving Support
Sent: 29 July 2019 15:06
To: Licensing <licensing@northampton.gov.uk>
Subject: Re: JUST GIVING SUPPORT - BREAST CANCER RESEARCH AID - REF EDRMS 71284

Dear Louise

Thank you for clarification. However, I would be grateful if you can use our recent application. There are many aspects that have changed since 2018. Kind regards. Irina

2019.07.29

From: Louise Faulkner <lfaulkner@northampton.gov.uk>
To: 'Giving Support'
CC:
Sent: 29/07/2019 14:36:29
Subject:JUST GIVING SUPPORT - BREAST CANCER RESEARCH AID - REF EDRMS 71284

Attachments:

- (1) image001.jpg (26 B)
- (2) image002.jpg (26 B)

Good afternoon Irina, you don't need to reapply, any organisation or charity that has never been approved by this local authority will need in the first instance to be determined by the Licensing Committee. If they approve this first application, then all subsequent applications submitted for the same charity can be determined by licensing officers.

As we still have your first application pending a committee decision, you will need to see if this is approved in the first instance before submitting any further applications.

The Licensing Committee are entitled to ask for additional evidence to support your application and in this instance they are particularly keen to see the financial evidence detailing how much is being given to the charity in question.

I would assume that you have reconciliation records and an audit of the sums raised, that you can produce as evidence? You might have receipts for bank transfer showing the money that is given to the charity etc.? The committee are reliant upon this additional evidence to support the percentage detailed in your application and this will still be required regardless if the percentage has since increased.

This application is due to go before the Licensing Committee again on **10th September 2019** and therefore you can still provide the evidence requested and you could always provide an additional statement clarifying the percentage that is going to the charity.

I trust this helps to clarify, or I can always call you to explain in more detail.

Kind Regards

Louise Faulkner
Licensing Team Leader
Northampton Borough Council
www.northampton.gov.uk/licensing

2019.07.17

From: Giving Support

Sent: 17 July 2019 11:03

To: Licensing <licensing@northampton.gov.uk>; UXT British Recycling

Subject: Re: Notice of Determination - JUST GIVING SUPPORT - BREAST CANCER RESEARCH AID - REF EDRMS 71284

Dear Louise

I am looking through our application correspondence at the moment. I can see that the last application was sent on 1.2.2018 with 65% of the proceeds to the charity. We have reviewed our donations since that time and we give 75% now. I would be very grateful if you could confirm that you received our latest application in 2018. I believe that we have to re-apply before your meeting on 10 September. I look forward to your reply. Regards. Irina

2019.07.11

On Thu, Jul 11, 2019 at 5:57 PM Licensing <licensing@northampton.gov.uk> wrote:

Good afternoon Irina, further to the Licensing Committee meeting on the 9th July 2019, I can advise that the committee decided to adjourn a decision to give you the opportunity to present further details to the next Licensing Committee on the 10th September 2019.

The committee took into consideration all of the additional information that you had provided, however they still wanted clarification primarily regarding the finances as outlined in the attached notice of determination.

I trust this clarifies the position and that you will be able to provide some additional information for the next committee date.

Please let me know if you would like to discuss anything further and I can call you at a mutually convenient time.

Kind Regards

Louise Faulkner
Licensing Team Leader
Northampton Borough Council

2019.07.04

From: Giving Support

Sent: 04 July 2019 21:17

To: Licensing <licensing@northampton.gov.uk>; UXT British Recycling

Subject: Fwd: Fw: FW: House to House Application - Irina Martin -Giving Support Ltd - Breast Cancer Research Aid

Dear Louise

I would like to apologise for the delay with my reply. I appreciate your assistance with our licence application. Unfortunately, I cannot attend your licensing meeting due to my business travelling. Our help to the charities takes only a small part of the business.

I would be extremely grateful if you could pass my message to the committee. Our collectors are law abiding individuals and they never collect without a licence. My company signs an agreement with the collectors that they have to notify me one month prior a collection. I am sure that the Northampton Borough council is committed to promote equal opportunities for charities despite their size. Kind regards. Irina Martin

2019.07.02

Sent: Tuesday, July 02, 2019 at 4:18 PM

From: "Licensing" <licensing@northampton.gov.uk>

To:

Subject: FW: House to House Application - Irina Martin -Giving Support Ltd - Breast Cancer Research Aid

Further to my email dated 24th May 2019, I have tried to contact you by telephone to discuss the procedure regarding the above application, however unfortunately the landline is engaged and the mobile number is going to voicemail and I have left you a message.

As you did not respond to my email dated 24th May 2019, the above application will now be presented to a Licensing Committee for consideration at the date and time detailed below.

The agenda for Taxi & General Licensing Committee, Tuesday, 9 July 2019, 6:00 pm has just been published.

To see the publicly available information, follow the link: [Agenda details on public web site](#)

It would be beneficial if the applicant or a representative can attend to answer any questions that the Licensing Committee may have with regards to your application and therefore if you would kindly confirm asap if you are able to attend, this would be greatly appreciated.

Please let me know if you would like any matters clarified before the meeting.

Kind Regards

Louise Faulkner
Licensing Team Leader
Northampton Borough Council